

Desert Botanical Garden Booking Form-Guided Field Trips 2017-18

Office Use Only	Date Recv'd _____
_____ Order # _____	Payment (PO, CK, CC Grant
PO/CK # _____	Date _____
_____ Invoiced _____	Closed

Please fill out and fax (480.481.8189), scan and email to teacherrsvp@dbg.org or mail to Desert Botanical Garden, 1201 N. Galvin Parkway, Phoenix, AZ 85008 Attn: Children's Registrar. If you have any questions, please call Christine at 480.481.8121.

Primary Contact/Lead Teacher

Name: _____ Email: _____

Primary Phone: _____ Secondary Phone: _____

I am a: Teacher Field Trip Coordinator Other (specify) _____ Note: Parent aides may not book fieldtrips

Please list other participating teacher names and emails.

_____	_____
_____	_____
_____	_____

School Information (all information below must be filled out)

School/Group Name _____

School District _____ School/Group Phone _____

Administrator's Name and Email _____

School/Group Address _____

City _____ State _____ Zip _____

Type of School

Public Public Title I Charter Charter Title I Private Other (specify) _____

If you are a Title I school and would like to be considered for grant funds please check here.

Grade Level: _____ Number of students: _____ Number of Teachers: _____ Number of Chaperones*: _____

*MAXIMUM of 1:5 ratio at discounted admission rate. Excludes Teachers.

Transportation: Please check the type of transportation you will be using and approximately how many will arrive.

School Bus # _____ Chartered Bus # _____ Mini-Bus # _____ Car/Van # _____ Public Transportation

Requested Field Trip Dates (please choose 3 in order of preference). Availability is Oct. 16, 2017 to May 11, 2018

1. _____
2. _____
3. _____

Black Out Dates= Guided Visits NOT Available		
October 20	January 1-5, 15	April 15, 27
November 23 & 24	February 19	
December 22-29	March 2, 13, 16	

Requested Arrival Time: Please mark in order of preference (1-4):

9:00am: _____ 9:30am: _____ 10:00am: _____ 10:30am: _____

Select Field Trip: Descriptions of the tours are found on the Garden [website](#).

\$6.50 per person, unless otherwise noted below. 2 hours from bus arrival, unless otherwise noted below.

Which field trip do you wish to book? If booking for multiple grade levels with different field trips, please indicate how many student/teacher/chaperone to the right of each field trip.

STEAM Focus

- Biomimicry: Nature as a Problem Solver (grades 3-5) _____
- Dynamic Desert: Proportions, Ratios and Scale (grades 6-8) _____

Desert Science Focus

- Sensational Search: Using Your Senses to Explore. (Kindergarten) **90 minutes.** _____
- Desert Buddies: Habitats and Organism Interactions (1st grade) _____
- Desert Detectives: Lifecycles (2nd grade) _____
- The Secrets of Desert Plants: Plant Parts & Adaptations (3rd grade) _____
- Arizona Plants & People: Relationships between People & Plants (4th & up) _____
- Science of Survival: Inquiry Investigation (5th & up) _____

Butterfly Focus- \$8.50 per person. Includes a visit to the Butterfly Pavilion. Available Oct 16- Nov 17, Mar 5-May 11

- Are You a Butterfly? Butterfly Characteristics. (Pre-K) **90 minutes.** _____
- NEW- Butterfly Beginnings: Butterfly Lifecycles (grades K-2) _____
- Butterflies: Survive and Thrive (grades 3-5) _____

Butterfly Pavilion Add-On (Available Oct.16-Nov. 17 and March 5-May 11)

- Please check here if you wish to include as part of your Field Trip.

An additional \$3 per person **and** adds 15 minutes to your field trip time.

Grant funds do NOT cover visits to the Butterfly Pavilion.

Referral Bonus!

Refer a 1st time participating teacher and you **BOTH** get a free Butterfly Pavilion Add-on visit for your students participating in a Desert Science or STEAM Focus Field Trip. While actual visit may take place anytime during Oct 16-Nov. 17 or March 5-May 11, booking forms from both teachers must be received within 3 weeks of referring teacher booking form received date.

If you are the 1st time participating teacher, please tell us who referred you.

Referring Teacher: _____ School: _____

Terms & Conditions

- ✓ Full Payment or Purchase Order is due no later than 30 days before your scheduled Field Trip.
- ✓ Garden memberships may not be used towards admission for a Field Trip.
- ✓ All Field Trips are held rain or shine unless otherwise notified by Desert Botanical Garden.
- ✓ All cancelations must be submitted in writing to teacherrsvp@dbg.org and confirmed via email by the Desert Botanical Garden. Phone cancellations are NOT be accepted. Please see website for full [cancellation policy](#).
- ✓ Food is not permitted in the Garden. Please leave all food in your buses or vehicles. The Garden does not have anywhere for student groups to eat on site. Water bottles are encouraged.
- ✓ Tag-along siblings (walking or in strollers) are not permitted to participate in the Field Trip.
- ✓ *Your reservation is confirmed upon the receipt of your confirmation packet via email from cbrehm@dbg.org.*

I am booking a Guided Field Trip at the Desert Botanical Garden. I understand the above terms & conditions of Field Trip participation.

Signature _____ Printed Name _____ Date _____

Comments: (If there are special circumstances for your group please indicate here so we can provide the best possible experience)