

# EMPLOYMENT OPPORTUNITIES

1/8/18

Put your passion for the desert to work! To apply for an open position, please forward resume and letter of interest to [hr@dbg.org](mailto:hr@dbg.org), fax to: 480 481.8173, or mail to:

## **Human Resources**

Desert Botanical Garden  
1201 N. Galvin Parkway  
Phoenix, AZ 85008

## **Butterfly Nursery Lead**

Seasonal, Part-Time, 25 to 30 hours per week.

The primary function of the Butterfly Nursery Lead is to support daily operations of the Smith Butterfly Nursery, including caring for live animals and working closely with volunteers supporting the facility.

### ***Responsibilities include:***

- Maintain compliance with USDA APHIS regulations related to animal security, proper disposal of all materials and maintenance of facility per the Standard Operating Procedures (SOP)
- Support care and progress of all live animals in the exhibit, including monitoring for potential health issues and moving animals from host plant display to the nursery
- Support data collection for live animal components with the direction and support of the Insect Ecologist and Exhibits Specialist, including emergence trends and weekly receipt of live animals
- Distribute schedules and weekly task updates to the Caterpillar Nannies, as well as recruit and identify additional support as needed
- Monitor performance of staff and volunteers working in the exhibit, assigning or reassigning duties as necessary, reporting deficiencies or problems to Assistant Director of Exhibits
- Manage quarantine cycle and disposal of materials to ensure cleanliness and USDA compliance of the Butterfly Nursery space
- Coordinate with Horticulture staff to request and maintain host plant inventory
- Regularly communicate and collaborate with supervisor and Insect Ecologist and Exhibits Specialist to report any issues related to live animals
- Share enthusiasm for butterflies and the natural world with guests, including information about the butterfly lifecycle and host plants, as well as general Garden information
- Facilitate special attendance sessions, as needed

***Requirements include:***

- Associate's degree or equivalent
- Ability to effectively work with volunteers
- Excellent interpersonal, customer service and troubleshooting skills
- Ability to work outdoors and stand for long periods
- Must be able to work weekdays, weekends, holidays, and special events

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The Desert Botanical Garden is an Equal Opportunity Employer and considers all applicants without regard to race, religion, color, sex, gender identity and/or expression, sexual orientation, marital or parental status, age, national origin, veteran status, disability, or any other status protected by law.

The Garden fosters and supports workplace diversity, equity and inclusion to honor the unique perspectives, experiences and contributions of all, to celebrate successes, and to cultivate individual and institutional excellence.

The benefits of regular employment at the Desert Botanical Garden include a stunning environment, competitive benefits package, complimentary family membership, employee cultural exchange, wellness initiatives and discounts.