



Desert Botanical Garden
1201 North Galvin Parkway
Phoenix, Arizona 85008
www.dbg.org/facilityrental
Departmental Fax 480.481.8139

**Weddings, Social
and Non Profit Events**
Debbie Weisz 480.481.8159
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Corporate Events
Emi Koeckhoven 480.481.8104
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Mission Statement: *The Garden's commitment to the community is to advance excellence in education, research, exhibition and conservation of desert plants of the world with emphasis on the Southwestern United States. We will ensure that the Garden is always a compelling attraction that brings to life the many wonders of the desert.*

Thank you for your interest in using the facilities at the Desert Botanical Garden. The Desert Botanical Garden is pleased to make its facilities available for special events. However, because the Garden is a living museum, there are a number of restrictions placed upon its use. To help you make your decision regarding the use of the Garden, we ask that you study our guidelines carefully.

The Desert Botanical Garden, Inc. ("DBG") is a non-profit corporation devoted to the display, research and interpretation of desert plants from all over the world. DBG receives no operating funds from local taxes. The Garden is a living museum, one of only a few botanic gardens in the country accredited by the American Association of Museums.

The Garden's collection numbers over 20,000 cataloged plants and represents one of the most important documented collections of desert plants in the world. Many plants in the collection are rare, threatened, and endangered.

The main building at the Garden's Webster Center is listed on the National Register of Historic Places.

Because of the uniqueness of our collection and our facilities, DBG does not allow any activity or event which may result in damage or disturbance to the plant collection or Garden facilities or which may interfere with public use during Garden business hours. All activities or events at the Garden must be consistent with the purposes of the Garden and appropriate for the facilities. All activities and entertainment must be approved in advance by the Garden. All decisions regarding the use of the facilities are made with these principles in mind. DBG reserves the sole right to determine appropriate use and to interpret these guidelines.

As a condition of the use, rental users of the Desert Botanical Garden are required to indemnify the Garden and its trustees with respect to any liability arising out of or resulting from use of Garden facilities. Users are also responsible for any damage to Garden facilities or collections and all costs associated with necessary repairs.









Policies and Procedures



Dorrance Hall, Boppart Courtyard, Kitchell Patio, Ullman Terrace, Eliot Patio, Webster Auditorium, Steele Herb Garden, Binns Wildflower Pavilion, Amphitheater, Pratt Ramada, Whiteman Conference Room, and Weisz Learning Classrooms are available for use by groups, organizations, and businesses when the Garden is closed to the public and/or when there is no conflicting Garden activity. The facility rental fee returned with a signed contract will confirm the use of the facility.

Your cooperation is needed in complying with the following regulations to ensure the success of your event and the security of the facilities and to protect the Garden's valuable plant collection.











Garden Policies

-  Because the Garden is a private non-profit institution, we do not allow activities that involve raising funds to benefit any organization other than the Garden. Garden facilities may not be used for political events, religious functions (excluding wedding ceremonies), commercial promotions, and any other function that may conflict with the interests or mission of the Garden, or events which the Garden is unable to serve appropriately or adequately.
-  The User shall only be entitled to use those portions of the Garden designated in its agreement with Desert Botanical Garden. Because of the Garden's growth and collections, tenting is not permitted. No indoor back-up facilities are available for outdoor events unless specifically provided in the written agreement with DBG. Rental of one portion of the Garden's facilities does not confer any right to use any other portion of the Garden absent a prior written agreement with DBG. If Webster Auditorium is reserved or is designated as a back-up facility, the User is advised that Webster Auditorium is limited to groups of no more than 100 people.
-  Behavior or activities that are offensive, abusive, illegal or which may result in the endangerment of Garden guests, personnel, visitors, collections or facilities are expressly prohibited. DBG personnel may request that individuals engaging in such behavior leave the Garden premises. DBG personnel may terminate any event at any time, if, in their reasonable judgment, the event endangers the Garden, its guests, personnel, visitors, collections or facilities. Garden personnel shall strictly enforce the agreement and regulations. The User is responsible for the behavior of its guests, invitees and agents while they are at the Garden.
-  **Smoking is prohibited on Garden grounds**, beginning at posted entries from all paved parking lots with no exceptions. The Desert Botanical Garden is committed to providing a healthy, safe and comfortable environment for its visitors, staff and volunteers, as well as protecting its facilities and plant collection from the dangers of smoke and fire damage. Violation of this policy will result in loss of partial or all of the security deposit if smoking or evidence of smoking is discovered before, during or after the event and clean up by Garden staff is required. Smoking is only permitted in paved parking lots.
-  DBG does not have an area for the storage of personal belongings or rental equipment. All deliveries of supplies or equipment must be made the same day of the event with advance notice of time of delivery. All rental items, décor, trash etc. must be removed from public areas immediately following the event and be picked up from the service yard that evening or by 9:00 a.m. the following day. Charges for unusual clean-up required after the event will be billed to the User.
-  Garden facilities will be available to Users only during the hours indicated in the agreement with DBG. After a ½ hour grace period, and additional 50% surcharge per hour (based on the total facility rental charge) will be added to the fee for the use of the Garden facilities.

Insurance and Liability

-  A certificate of insurance from the User's insurance company naming the DBG as an additional insured party must be provided to the DBG at least 48 hours prior to the event. The User must demonstrate public liability coverage of at least \$1,000,000. Such a certificate must be issued at no additional cost to the DBG. The letter agreement executed by the User must contain a provision to indemnify the DBG. The User's insurance company shall state the DBG will be held harmless with respect to any liability arising out of or relating from use of Garden facilities.
-  The User agrees to take the utmost care not to damage any of the facilities. The User will be responsible for all damages to buildings, equipment, fixtures, and furniture arising out of the use of the Garden. In addition, DBG will not be liable to the User, its guests, agents, performers, or employees for any loss or damage to personal property.

Other Regulations

-  All printed materials (invitations, announcements, press releases, etc.) relating to the event must be submitted to DBG for approval before they are in their final printing stages.
-  The Garden is rented “as is”. Decoration must be approved in advance and shall be limited to table decorations or free standing decorative elements. Nothing may be placed or hung on walls, doors, or windows of the buildings. This includes the use of tapes or tacks in walls, floors, doors, door frames or furniture. In addition, nothing may be hung from plants or trees (i.e. Piñatas, lanterns, lights) nor may anything be placed in plant beds or planters. The fireplace in Webster Auditorium may not be used. Candles on the mantle are for decoration only and are not to be used or moved. Signage must be approved by DBG in advance. No doorway may be locked or public corridor blocked in any way. Electrical connections and special lighting must be approved in advance by DBG’s Director of Facilities. Smoking is not permitted in any Garden buildings. Dancing is not permitted inside Webster Auditorium.
-  All costs of food, rentals (tables, chairs and linens), and additional items (florals, entertainment, centerpieces etc.) are coordinated separately from the Garden and are the responsibility of the host.
-  Because of the Garden’s collection and wildlife; confetti, bird seed and rice are prohibited. Bubbles and flower petals are acceptable.
-  Cut flowers are acceptable; live potted plants must be purchased through the DBG Plant and Gift Shops (480-481-8113) or through one of our preferred nursery vendors. Please see Events Department for contacts. Live potted plants cannot be placed on or near existing garden beds. No potted plants are allowed in the Amphitheater or Pratt Ramada. All plants and flowers must be delivered the day of the event and removed from the Garden after the event.
-  Table decorations which include candles must be enclosed in glass or ceramic holder. Candles are not allowed inside Webster Auditorium. Confetti may not be used for table décor.
-  Musical amplification systems and volume levels for entertainment at private events must be approved in advance by DBG. Other forms of entertainment and presentations must be reviewed by the Garden in advance of the event.
-  Photos are permitted throughout the Garden. However, courtesy to Garden visitors must be observed by all photographers and clients at all times. Obstruction of Garden paths and intrusion on exhibits is strictly prohibited. No photographers, clients, or equipment will be allowed in plant beds. All photographers and clients must remain on Garden paths at all times. There are no exceptions to this policy.
-  A walk-through with all involved parties (User, DBG representative, caterer, party planner, etc.) must be held no less than two weeks in advance of the event. DGB reserves the right to approve all set ups; there will be a set-up sheet agreed to by the User and the DBG. After the set-up has been completed the day of the event as per the set-up sheet, there will be no additional movement of furniture. The User will designate a representative who will be at the Garden during the event and who will be available to answer questions and to assist DBG personnel in enforcing these regulations.
-  Ceremony rehearsals are allotted one hour the week of the wedding. Rehearsals are scheduled on a first come, first serve basis at specific time slots. Rehearsal days and times are subject to change, based on Garden availability.

These regulations and any agreement between the User and DBG may not be waived or modified unless such waiver or modification is in writing and duly executed by the Executive Director of DBG. Other personnel of DBG have no authority to modify or waive any portions of these regulations or any agreement. In the event of unforeseen circumstances, DBG reserves the right to relocate the event to a comparable venue.

Failure to insist upon strict compliance with any term, covenant, or condition of these regulations or any agreement between User and DBG shall not be deemed a waiver of such term, covenant or condition.

In the event any breach of the agreement or in the event that any action is commenced to enforce any agreement between the User and DBG, the prevailing party shall be entitled to cover its costs and expenses, including reasonable attorney’s fees.

Event Information

Whether you are planning an intimate ceremony or elegant reception, the Desert Botanical Garden is the ideal location for every occasion. We encourage you to tour the Garden and discover the many venues available for a ceremony, cocktail hour, reception, rehearsal dinner, anniversary party, birthday party, Bar and Bat Mitzvah, memorial service, corporate and non-profit meeting, retreat, luncheon or holiday party.

Dorrance Center

Dorrance Hall (Included in Dorrance Center)

A modern 4,600 square foot reception hall that can accommodate 150 – 300 people for an indoor ceremony, cocktail hour, sit-down lunch, dinner, or meeting.

Boppart Courtyard (Included in Dorrance Center)

A large outdoor courtyard on the South side of Dorrance Hall that overlooks our Succulent Gallery. Can accommodate 150 - 300 people for an outdoor ceremony, cocktail hour, sit down lunch or dinner.

Kitchell Patio (Included in Dorrance Center)

Adjoining the North side of Dorrance Hall, this patio is ideal for after-dinner drinks and dessert.

Webster Center

Ullman Terrace (Included in Webster Center)

Featuring the Garden butte as a stunning backdrop for your event, this spacious outdoor tiered patio is surrounded by twinkle-lit mesquite trees. Able to accommodate 50 - 150 people for an outdoor ceremony and reception, with areas for dancing and entertainment.

Eliot Patio (Included in Webster Center)

A charming desert patio, perfect as an extension to Ullman Terrace for your greeting area and cocktail hour.

Webster Auditorium (Included in Webster Center)

A 1,500 square foot room in our historic adobe building. Able to accommodate up to 100 people for a meeting or sit-down lunch. (Serves as rain-back up for Ullman Terrace)

Steele Herb Garden

Made up of seven themed gardens, this venue is nestled amongst the Garden's desert landscaping and is ideal for an outdoor dinner or wedding ceremony and reception for 30 - 75 people.

Binns Wildflower Pavilion

Surrounded by wildflowers each spring, this open air pavilion is the perfect Southwestern location for a ceremony, luncheon or evening reception. Can accommodate 30 - 100 people.

Amphitheater

An outdoor tiered theater with built in benches, ideal for wedding ceremonies of 50 – 100 people.

Pratt Ramada

A hillside clearing at the highest point in the Garden for wedding ceremonies for up to 20 people.

Whiteman Conference Room

Our premier board room, is located near Webster Auditorium and can accommodate up to 25 people for a retreat or small meeting.

Weisz Learning Center Classrooms

The Weisz Learning Center Classrooms are located near Dorrance Hall and can accommodate 30-50 people for break out sessions, meetings or retreats.

User has private use of the designated facilities only. The general public will have use of the Garden with the exception of these facilities during normal Garden business hours. DBG assumes no liability or expense for inclement weather that affects the User's event or for any occurrence that may impact the event which is outside the DBG's control.

Audio Visual

Ultimate Audio Visual, Inc.

Ultimate provides audio visual needs for events at the Garden. Their expertise in audio and visual equipment, their ability to provide assistance with technical projects and their knowledge of compatibility with Garden equipment will help your event or meeting become a success. Please call Mike Reese at 480-966-2000.

Rental Information

The following represent charges associated with rental of the facilities. We do not tax on any of our rental fees. All prices are subject to change:

<u>Dorrance Center</u> (Dorrance Hall/Boppart Courtyard/Kitchell Patio) Day or evening use (for a maximum of 5 hours)	\$3500	300 sit down/400 lecture
<u>Webster Center</u> (Ullman Terrace/ Eliot Patio/ Webster Auditorium) Evening use only 5 pm - 11 pm (for a maximum of 5 hours)	\$3000	150 max. capacity
<u>Steele Herb Garden</u> Evening use only 4 pm - 11 p.m (for a maximum of 5 hours)	\$2000	75 max. capacity
<u>Binns Wildflower Pavilion</u> Day or evening use (for a maximum of 5 hours) (wedding note: ceremony or reception only)	\$1700	100 max. capacity
<u>Amphitheater</u> Evening use only 4:30pm - 8:00pm (wedding ceremony only)	\$800	100 max. capacity
<u>Pratt Ramada</u> Evening use only 4:30pm - 8:00pm (wedding ceremony only)	\$600	20 max. capacity
<u>Webster Auditorium</u> Day use (meetings) only	up to 4 hours 4-8 hours	\$500 \$1000
<u>Whiteman Conference Room or Farrington Conference Room</u> Day use only	up to 4 hours 4-8 hours	\$400 \$800
<u>Weisz Learning Center Classrooms</u> Day use only	up to 4 hours 4-8 hours	\$400 \$800

Additional Hour

To extend your event for an additional hour (until 11 pm), a pro-rated fee will apply.

Cancellation Policy

In the event of a cancellation more than 6 months in advance of the event, 50% of the initial deposit will be refunded to client. If a cancellation occurs fewer than 6 months in advance of the event, all deposits are non-refundable. Deposits for events that are transferred (from one date to another) are non-transferable and non-refundable.

Security Deposit

A \$500 security deposit is due with final balance payment at least two weeks prior to the event. The Garden may retain all or a portion of the security deposit if physical damage is done to any part of the Garden, if significant cleaning above and beyond normal use is required, if the Garden deems any action by the client and or guests inappropriate or if any other default occurs hereunder. The Garden will determine the amount to be refunded to client. Any refund due will be mailed to the client within 30 days after event date. The Garden shall not be required to keep the security deposit separate from its general funds and the client shall not be entitled to interest on the security deposit. The Garden's rights with respect to the security deposit shall be in addition to all other rights or remedies available in the event of a breach.

Garden Art and Exhibits

The Desert Botanical Garden has many seasonal displays and exhibits. These exhibits and temporary art are here to enhance the beauty of the Garden and cannot be removed or relocated. Some of the Garden's exhibits may require additional restrictions to the Garden's policies. If User has questions regarding their contracted space, and these exhibits, please speak with the Event Coordinator. In addition, the potted plants may not be removed for any reason.

Your Event

Included in the rental fee are the following items:

- Usage of the venue for the contracted time
- Additional hours for set-up and tear-down of the event
- Admission for your guests into the Garden anytime the day of the event
- Dressing rooms for you and your fiancé (if applicable)
- A rehearsal the week of your wedding (if applicable)
- A final walk through (typically held two weeks prior to your event)
- On site event coordination
- Signage from admissions to your venue
- Trail maps for your guests
- Complimentary parking for your guests
- Complimentary wheelchairs and discounted scooter rentals for your guests
- Rangers/Security staff on grounds 24/7

Enhance Your Event

Listed below are some ideas and the corresponding costs to make your evening at the Garden special and memorable for you and your guests.

For a traditional southwestern look we can set luminaries around your venue for \$200.

The most enjoyable part of the evening for many guests is a tour of the Garden. We can arrange a private guided tour of the Desert Discovery Trail. Or, guests may choose to explore the Garden at their own pace with a trail guide booklet.

Tour guide for evening events:	1 guide per 20 people at \$100.00 per guide
Desert Discovery Trail Guide Booklet:	\$3.00 per booklet

Other tours, such as the Spring Wildflower Tour and Bird Watching Tour, are available during select seasons. Please ask the Event Coordinator for details.

To combine a tour with an activity, choose the “Cactus Dish Garden” activity, where your group can construct their own dish garden with a knowledgeable instructor. Also included is a plant care sheet and a box to take their dish garden home. Cost: \$34.00 per person or \$36.00 per person with a guided tour. For additional tour package activities, please speak with the Event Coordinator.

Touch Carts are a great addition to any event or meeting. These rustic carts feature a specific plant (saguaro, prickly pear, mesquite, ect.) that your guests can see and touch. A docent will be there to explain the plant and how the Native people used it to survive, as well as answer any questions about that particular plant or the Garden in general. Cost: \$100 per touch cart.

Tickets to our Butterfly Pavilion and concert series are available as an addition to your private event. Please ask the Facility Rental Coordinator for prices and availability.

The Desert Botanical Garden Gift Shop has many unique Southwestern gift ideas and décor available for your event. Cactus gardens can be used as centerpieces for tables, and then given as gifts or planted in your yard when the event is over! Prices range from \$2.25 to \$35 each. T-shirts, coffee mugs, or pottery inspired by the Sonoran Desert are other unique gift items available.

Plants from our Plant Shop can be selected and potted into hand-thrown, one of a kind clay pots. Prices determined by selection.

For those who may have trouble getting through the Garden, we have wheelchairs available on a first come first served basis. Please notify the Event Coordinator to arrange for any special needs or requirements.

Required Caterers

The Desert Botanical Garden is happy to recommend our preferred caterers for your next event. **Due to liability, all food must be supplied and prepared through one of these caterers.** The User may not bring in any food or beverage at any time. The catering company that you select will need to be on site for the hours contracted by the Garden or the duration of the event, which ever is applicable. To make catering arrangements for your event, you may contact any or all of the catering companies on our list. Please note: all tables, chairs and linens are rented through the caterer or outside vendor. In addition, a licensed food purveyor must supply items such as wedding cakes.

Arizona Taste

The diverse sources and styles to create the perfect atmosphere for any occasion. From a western round-up to a black tie extravaganza, please call 480.947.8844 or info@arizonataste.com.

Atlasta Catering Services

By providing the most comprehensive catering and event planning services, Atlasta surpasses all industry standards of service, salesmanship, creativity and ingenuity. Our menus, our presentation, and our highly motivated and trained staff will ensure that your event is not only a success, but that your event will also leave your guests in awe. Let us help create your next event. 602.242.8185. For more information, log onto www.atlastacatering.com

Bruce Brown Catering

Bruce Brown's unrivaled, full service catering fulfills your every wish! Offering tailored event planning coupled with exceptional service resulting in a personalized and unique event that you and your guests will remember forever. Please contact Bruce Brown at 602-222-6667 or email at sales@brucebrowncatering.com. For more information please visit our website: www.brucebrowncatering.com

Copper Square Kitchen: Creative Catering

Treat your guests to the event planning and culinary talents of Copper Square Kitchen: Creative Catering. Our experienced chefs will create an extraordinary dining experience for you and your guests at the Garden, from reception stations and buffets to personal preference plated options; we can do it all. We can even provide proposals for all budgets. Please contact Darcy Carter at darcy.carter@coppersquarekitchen.com or 623-341-3227. You can also visit the website for more details www.coppersquarekitchen.com

Creations in Cuisine Catering

Our name speaks for itself. Choose from many of our pre-designed menu selections or allow us to create a menu tailored to your specifications. We offer full service event Planning and rentals, large or small, casual or elegant. Whether it be your wedding day, private party or corporate event, we provide impeccable service and cuisine prepared with the highest quality ingredients and presentation. Imagine the possibilities. Contact (602) 485-9924 or at www.creationsincuisine.com

Fabulous Food Fine Catering and Events

Fabulous Food specializes in custom gourmet catering. Our attentive staff and remarkable presentations are matched only by our cuisine. Each menu will personalize your gathering to reflect your tastes and those of your guests. Please call 602.267.1818. For more information about Fabulous Food, log on to www.fabulousfood.net

Heidi's Events and Catering

Heidi's Events and Catering "Making the good time easy since 1992." Whatever the occasion...Social, Corporate or Weddings. Whatever the taste...We have a plethora of menus for any theme or budget. One stop shop...We have our own rental equipment, china and linens and have a creative design team to pull everything together. Visit our website at www.heidisevents.com or contact Heidi personally to schedule a consultation. Heidi Vail: 480.491.5254. Email: Heidi@heidisevents.com

M Catering by Michael's

Master Chef of the Southwest, Michael DeMaria, brings his artistic creations to the Desert Botanical Garden. With our Chef-Driven concept, your guests will be treated to an unsurpassed fine dining experience. Michael's Catering offers a full range of services and experienced staff to handle every detail. M Catering by Michael's can be reached at: 602.200.5757. For more information, log on to www.mculinary.com.

Santa Barbara Catering

Santa Barbara Catering Company brings their creative cuisine, innovative presentation, and contemporary design to the Desert Botanical Garden. Our talented and energetic team will coordinate everything you need to create an experience for your guests while you relax and enjoy the tranquility of the Garden. Please call 480.921.3150 or e-mail Events@santabarbaracatering.com For more information, please access www.santabarbaracatering.com.

Beverage Service

The Desert Botanical Garden offers a complete selection of beverages for your event. The Arizona State Liquor Commission regulates the sale and service of alcoholic beverages. The Garden, as a licensee, is responsible for the administration of these regulations. Subsequently, **no liquor or wine can be brought into the Garden from an outside source.** Open alcoholic containers may not be removed from the areas rented by the User. Desert Botanical Garden reserves the right (without obligation) to refuse to serve alcohol to anyone who Desert Botanical Garden deems to be intoxicated or out of control. No alcohol may be served to minors. For additional information, pricing and to coordinate your beverage service, please contact our Beverage Manager, Marianne Donnan, at 480.481.8184 (office), 602.743.4532 (cell) or mdonnan@dbg.org.

Hosted Consumption Bar and Cash Bar Price List

<u>Product</u>	<u>Price</u>
Soft Drinks & Water	\$1.75 per drink
Coke, Diet Coke, Sprite & Dasani Bottled Water	
Juice	\$2.50 per drink
Variety of Juice or Mineral Water	
Domestic Beer (Choose 2 or 3 from selection)	\$3.50 per beer
Budweiser and Bud Light (Other beers are available upon request)	
Other Premium Beer (Choose 2 or 3 from selection)	\$5.00 per beer
Heineken, Corona & Kiltlifter (Other beers are available upon request)	
House / Well Liquors	\$5.00 per drink
Seagram's Vodka, Bacardi Rum, Seagram's Gin, Baja Tequila, Jim Beam Bourbon & Dewars Scotch	
Specialty Drinks-House	\$5.50 per drink
Martinis, Manhattans, Margaritas and any Juice Cocktail	
Call Liquors	\$6.00 per drink
<u>Selections Offered</u> , Absolute, Absolute Mandrin, Absolute Citron, Stolichnaya Vodka, Stolichnaya Vanilla or Raspberry Vodka, Tanqueray Gin, Hornitos Blanco or Reposado Tequila, Bacardi Captain Morgan Spiced Rum, VO & Seagram 7 Canadian Whisky, Jack Daniels Whiskey, J & B Scotch.	
Specialty Drinks-Premium Liquors	\$7.00 per drink
Grey Goose, Chopin, Ketel One, Crown Royal, Chivas Regal, 151 Rum, Hornitos Anejo	
Specialty Liqueurs	\$7.00 per drink
House Liqueur – Grand Marnier, Coffee Liqueur, Drambuie, Irish Cream, Kahlua	
House Wine (Choose 3 from selection)	\$5.50 per glass /\$25.00 a Bottle
Chardonnay, Merlot, White Zinfandel, Cabernet Sauvignon all California Wines and Pinto Grigio from Italy	
Packages	
The Garden only charges alcohol by consumption, which is in your best interest as you will only pay for beverages consumed. We do offer non-alcohol packages of Sodas & Water when a bar is ordered.	\$3.75 per person for up to 4 hours

Hosted Margarita Price List

Frozen Machine Rental \$175.00
Batch of Margaritas Traditional - \$300.00 serves 70, 9oz servings.
Flavors: Prickly Pear, Strawberry, Pina Colada, Peach, Mango, Hurricane, Raspberry and Lemonade.
Batches of Flavors \$325.00 serves 70, 9oz servings

Bar Fees

Bar Rental & Supply Fee \$150.00 per Bar
Bartender Fee is \$25.00 per Bartender per Hour, with a Minimum of Four Hours. To include bartender set-up and breakdown time. We recommend 1 bartender for every 75 people
There will be a 15% Service Charge Based on Beverage Sales (except for Cash Bars). There is no tax as we are a non-profit.

NOTE: Garden policy prohibits serving shots of any alcoholic beverages or placing any bottles of alcohol on tables. All Beverages will be served in plastic glasses; Glassware may be rented through your caterer for additional charge. Additional Premium Wines and Spirits are available upon request for an additional charge. All prices are subject to change without notice.

7/19/2008

Desert Botanical Garden Preferred Vendor List

The vendors listed below have provided first quality service previously at events at the Desert Botanical Garden. With exception of nurseries, you may choose a vendor that is not listed here. These names are provided for your convenience and at the recommendation of the Desert Botanical Garden.

Category	Telephone	Website
Music		
<i>Ceremony/Cocktail Hour</i>		
Miguel de Maria (Spanish Guitar)	602-615-8573	www.migueldemaria.com
Mariachi Corazon de Phoenix	480-968-4502	www.mariachicorazondephoenix.com
Four Seasons String Quartet	602-493-3118	www.classicsunlimitedmusic.com
Chris Burton Jacome (Flamenco Guitar)	602-690-5544	www.chrisburtonjacome.com
Mancini Entertainment (String Serenade & Music Doctors-DJ)	480-538-8155 480-390-3276	www.mancinientertainment.com www.stringserenade.com
Vee Ronna Ragone (Harp)	480-241-7249	www.vharp.com
Bands		
The Hamptons	480-236-3001	www.thehamptonsband.com
Groove Merchants	602-788-1667	www.groovemerchants.com
The Walkens	602-625-4695	www.thewalkens.com
The Swingtips	480-218-9799	www.swingtips.com
DJs		
SKM Entertainment	480-423-1114	www.skmentertainment.com
Starz Entertainment	480-830-1308	www.starzentertainment.net
Desert House Productions, Inc	602-790-2241	www.deserthouseproductions.com
Ray the DJ	480-921-9665	www.raythedj.com
Got You Covered	602-722-5416	www.gotyoucoveredmusic.com
Andre's Music with Personality	602-795-5055	www.musicwithpersonality.com
Florists		
Petal Pusher	623-337-4868	www.azpetalpusher.com
Table Tops etc.	480-945-1347	www.tabletopsetc.net
Avant-Garde Studio	602-252-1685	www.avant-gardestudio.com
Cactus Flower	480-483-7407	www.cactusflower.com
The Flower Studio	602-279-3404	www.flowerstudioaz.com
<i>Wedding Favors and Plants If the Garden shop does not have what you are specifically looking for, below is a list of nurseries that have approved merchandise for the Garden.</i>		
Garden Shop	480-481-8113	www.dbg.org
<i>Nurseries The Garden has many rare and beautiful plants. Introducing potted plants not native to the area can compromise the health of our collection. For live potted plants please contact:</i>		
Arizona Cactus Sales	480-963-1061	www.arizonacactusales.com
Baker Nursery	602-955-4500	www.bakernurseryaz.com
Photographers		
Melissa Jill	480-241-9762	www.melissajill.com
Harrison Hurwitz	602-971-7978	www.hurwitzphotography.com
Stuart Thurkill	602-327-7974	www.eyes2see.com
Sergio	520-591-6861	www.sergiophotographer.com
Hollye Schumacher	602-686-9888	www.hollye.com
Alan Mermelstein	602-320-7131	www.momentsfound.com
Heather Kadar	480-580-1723	www.heatherkadar.com
Tawnya Hood	480-570-5600	www.beautyoflifephotography.com

Videographer		
Serendipity	602-380-3869	www.serendipityvideography.com
Wedding Planners		
Victoria Canada Weddings & Events	602-228-3188	www.weddingsandevents.net
Life Design Event Planning (Cicely Rocha)	480-219-8067	www.lifedesignevents.com
Meant 2 Be Events (Regina Osgood)	480-219-4323	www.meant2beevents.com
In Awe Weddings (Sandy Walker)	623-810-9840	www.inaweweddings.com
Soup to Nuts, Inc (Linda Singer)	480-203-2225	www.souptonutsaz.com
I do, I do (Patty Packard or Patty King)	480-998-8837	www.idoidoweddingspecialists.com
Officiants		
Mike Kennedy	602-469-2677	www.arizonaweddingceremonies.com
Rev. Amy Miller	480-748-9990	www.littlespringchapel.com
Matt Nathanson	480-363-4282	www.firstofficiant.com
Rabbi Irwin Wiener	623-640-5913	www.gotrabbi.com
Cake		
Honey Moon Sweets	480-517-9520	www.honeymoonsweets.com
Let Them Eat Cake	602-952-5272	www.letthemeatcakeinaz.com
Rental Companies (We recommend coordinating rentals through your caterer.)		
Tri-Rentals (James Stair)	602-232-9900 x131	www.trirentals.com
ProEM	480-507-0999	www.proem.org
Special Event Design (Includes rentals, décor, signage, and entertainment.)		
Encore Creative	480-736-2800	www.encorecreative.com
Themers	480-497-3229	www.themers.com
Kool Party Rentals	623-434-8822	www.koolpartyrentals.com
Specialty Linens		
Southwick Linens	480-699-8891	www.southwicklinens.com
Lighting		
Latest Craze Productions	602-725-7797	www.latestcrazeproductions.com
Audio Visual		
Ultimate Audio Visual (Mike Reese)	480-966-2000	www.ult.com
Hotels (Sales Contacts and Direct Lines are listed.)		
Aloft (Phoenix-Airport)	602-275-6300 (Whitney)	whitney.nelson@aloft-hotels.com
Hotel Indigo (Scottsdale)	480-824-6187 (Bonnie)	bhannon@scottsdalehiphotel.com
	480-824-6181 (Mark)	mpaczkowski@scottsdalehiphotel.com
Tempe Mission Palms	480-894-1400 (Hotel)	http://www.missionpalms.com/rfp.php
	877-784-1748 (G.Sales)	
Courtyard by Marriott (Tempe)	480-966-2800 x619	candice.brooks@marriott.com
Hyatt Place (Tempe/Phoenix Airport)	480-804-9544 x5104	lindsay.harris@hyattselect.com
Hyatt Regency (Phoenix)	602-440-3112 (Darcy)	darcy.carter@hyatt.com
Hotel San Carlos (Phoenix)	480-664-1292 (Georgene)	georgene.hsc@gmail.com
Transportation		
Ollie the Trolley (Trackless Trolleys)	480-970-8130	www.olliehetrolley.net
Insurance		
Wed Safe (Wedding)	1-877-723-3933	www.wedsafe.com
Private Event Insurance (Any Event)	1-877-723-3933	www.privateeventinsurance.com